

Decision Maker: Executive and Resources PDS Committee

Date: 14th June 2012

Decision Type: Non-Urgent Non-Executive Non-Key

Title: ANNUAL POLICY DEVELOPMENT & SCRUTINY REPORT
2011/12

Contact Officer: Graham, Walton, Democratic Services Manager
Tel: 020 8461 7743 E-mail: graham.walton@bromley.gov.uk

Chief Officer: Mark Bowen, Director of Resources

Ward: N/A

1. Reason for report

- 1.1 The Council's Constitution requires that a report is made each year to full Council summarising the work carried out by PDS Committees. The report for 2011/12 is attached, including contributions from PDS Committee Chairmen summarising the work of their Committees.
-

2. **RECOMMENDATION(S)**

That the Annual Policy Development and Scrutiny report is approved for submission to full Council, subject to any changes proposed by Care Services PDS Committee.

Corporate Policy

1. Policy Status: Existing policy. Article 6 (para 6.03 (d)) of the Constitution sets out the requirement for an annual PDS report.
 2. BBB Priority: Excellent Council.
-

Financial

1. Cost of proposal: No cost The cost of writing and producing the annual report is met from within existing budgets.
 2. Ongoing costs: N/A.
 3. Budget head/performance centre: Democratic Services
 4. Total current budget for this head: £344,054
 5. Source of funding: 2011/12 Revenue Budget
-

Staff

1. Number of staff (current and additional): The Democratic Services Team consists of 8 posts (7.22 fte).
 2. If from existing staff resources, number of staff hours: N/A
-

Legal

1. Legal Requirement: No statutory requirement or Government guidance.
 2. Call-in: Call-in is not applicable. There is no executive decision involved.
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): All Members of the Council and interested members of the public.
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? No.
2. Summary of Ward Councillors comments: N/A

3. COMMENTARY

- 3.1 Article 6, Section 6.03 (d) of the Constitution requires that an Annual PDS Report be submitted to Full Council on the Policy Development and Scrutiny functions, PDS budget and amended working methods if appropriate.
- 3.2 The draft Annual Report for 2011/12 is attached. The report follows the established structure, combining some general information about PDS work in Bromley with contributions from each PDS Chairman in respect of work for their Committees during the year.
- 3.3 The report was included on the agenda for the Committee's meeting on 4th April 2012, but at that stage the section relating to the former Children and Young People PDS Committee was not available. The Committee therefore decided to defer the report to this meeting with a view to reporting to full Council on 25th June 2012.
- 3.4 The Children and Young People PDS Committee section has now been included in the annual report ([appendix 1](#)). It is due to be considered by the Education PDS Committee on 12th June 2012 and any changes will be reported to this Committee's meeting.
- 3.5 The Committee is asked to endorse the report for submission to Full Council.

Non-Applicable Sections:	Policy/Financial/Legal/Personnel
Background Documents: (Access via Contact Officer)	Constitution of the London Borough of Bromley, Article 6 Previous annual PDS reports.